

Firm Events | April 28, 2025 | 12:00 PM - 1:30 PM ET

# eDiscovery 101

Zoom

## SPEAKERS

[Alison A. Grounds](#) | [Lindsey B. Mann](#) | [Katelyn Gillece](#)

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**Monday, April 28 • 12:00 – 1:30 p.m. ET**

Alison Grounds, Antonio Avant, Katelyn Gillece, and Lindsey Mann will present eDiscovery 101. This program provides an introduction to the basic concepts of eDiscovery which occur throughout all phases of a litigation or investigation, including strategic planning and practice tips for each phase: preservation and the legal hold process, collection of client documents/data, written discovery considerations, protocols and privilege logs, document review and analysis (including technology assisted review), document production, format of production, and use of documents in depositions/motion and trial.

This course serves as a foundation for more detailed sessions on issues such as protecting privileges, managing document reviews, and negotiating ESI Protocols.

Please email [CLEmanagement@troutman.com](mailto:CLEmanagement@troutman.com) for more information.