Henry D.W. Burt

Chief Administrative Officer

Richmond
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D 804.697.1315



Henry applies his outside and in-house legal and executive experience to leading the firm practice management, office administration, real estate, and events teams, while also supporting key governance functions for firm leadership.

OVERVIEW

Henry Burt is the chief administrative officer of Troutman Pepper Locke. In this role, he leads various practice and administrative operations teams, including practice management, office and facilities administration, and firm events. Additionally, he supports the governance functions of the firm, serving as the facilitator for the Executive Committee, the Policy Committee, and the Nominating Committee.

Henry's leadership is informed by his experience as an attorney in private practice and in-house settings. He previously held roles as corporate counsel and government affairs manager at CarMax Inc. and as a business litigation associate at Troutman. He also has experience as a nonprofit executive, serving as chief of staff and in-house counsel at the Episcopal Diocese of Virginia during major property litigation.

Henry has led several significant firm initiatives. He was co-head of the Integration Management Office for the Troutman Pepper and Locke Lord merger, was a founding practice director in the firm's practice management function, and oversaw the operational aspects of the firm's strategic withdrawal from China.

Henry received his J.D. from William & Mary Law School and his B.A. from the University of the South (Sewanee). He is an active member of the Virginia State Bar and has served on multiple nonprofit boards in Virginia, including for Trinity Episcopal School, St. Michael's Episcopal School, and Stuart Hall and its foundation.

PROFESSIONAL/COMMUNITY INVOLVEMENT

- Member, Board of Directors, St. Michael's Episcopal School, Richmond, VA, 2019-present
- Member, Board of Governors, Stuart Hall School, Staunton, VA, 2012-2018
- Trustee, Stuart Hall Foundation, Staunton, VA, 2015-2018

PROFESSIONAL EXPERIENCE

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- Chief administrative officer, Troutman Pepper Locke, 2024-present
- Chief administrative officer, Troutman Pepper, 2021-2024
- Practice director, Troutman Pepper, 2019-2021
- Director of China operations, Hong Kong, 2018
- Office administrator, Richmond, Troutman Sanders, 2013-2019
- Secretary of the Diocese and chief of staff, the Episcopal Diocese of Virginia, 2008-2013
- Corporate counsel and government affairs manager, CarMax, 2005-2008
- Associate, Complex Litigation, Troutman Sanders, 2002-2005

EDUCATION AND CERTIFICATIONS

EDUCATION

- William & Mary Law School, J.D., 2002
- Sewanee: The University of the South, B.A., 1987

MEDIA COMMENTARY

- Featured, "Troutman Pepper Appoints First Chief Administrative Officer," *Modern Lawyer*, September 16, 2021.
- Featured, "Troutman Pepper Appoints Admin Chief to Take Over for Retiring Chief Operating Officer," *The Legal Intelligencer*, September 15, 2021.
- Featured, "A Church Divided: Ruling Ends Virginia's Episcopal Battle," *All Things Considered*, NPR, April 10, 2012.

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