Jamanda T. Teal

Senior Attorney

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Jamanda assists case teams and Troutman eMerge attorneys and project managers with overseeing the document review and production process. She also conducts higher-level document review and analysis.

OVERVIEW

With a comprehensive knowledge of e-discovery, Jamanda frequently serves as a review team lead, supervising project attorneys to ensure substantive document review is carried out in a manner consistent with the directives of the case team within the deadlines required. Jamanda leverages her knowledge of the facts and documents to assist case teams throughout the life cycle of the case, including with respect to creating privilege logs, chronologies and deposition preparation materials. Jamanda also conducts targeted searches to help identify key documents, inconsistencies in the review or nonresponsive categories of documents that can be excluded from the review process.

Additional ways in which Jamanda helps improve document review quality while containing costs include:

- Performing quality control reviews of project attorney document review sets and providing feedback and additional training as needed to ensure responsive documents are properly coded and produced and to avoid the inadvertent production of privileged or nonresponsive documents in trademark infringement claims, patent litigation, false advertising claims, breach of contract claims, unfair business practices cases, antitrust cases, SEC investigations and grand jury investigations.
- Serving as a key liaison between the case team and the review team to ensure the reviewers are properly trained on the unique issues of the case and that they are receiving the information needed to conduct their work efficiently and accurately.
- Working with case teams to identify the scope of review and criteria for production, including coding of documents for privilege, key issues and/or confidentiality.
- Providing feedback to the case team and client regarding the progress of the review.
- Developing review workflows that reduce the time necessary to move documents through various review phases.

REPRESENTATIVE MATTERS

- Identified and implemented a discovery strategy to assist the client with locating relevant information in

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response to discovery requests.

- Analyzed and drafted summaries of key documents to assist the case team with trial preparation.
- Conducted targeted searches and managed a project attorney team evaluation of contracts, policies and procedures for advising the client regarding compliance with SEC/Sarbanes-Oxley regulations.

ALL AREAS OF FOCUS

- Litigation + Trial
- eDiscovery + Data Management

EDUCATION AND CERTIFICATIONS

EDUCATION

- Mercer University School of Law, J.D., *cum laude*, 2008, lead articles editor, *Mercer Law Review*
- Mercer University, B.A., *magna cum laude*, 2005

BAR ADMISSIONS

- Georgia

COURT ADMISSIONS

- Georgia Superior Courts
- Court of Appeals of Georgia