Kim Misher

Paralegal

Houston

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OVERVIEW

Kim has more than 35 years of experience in immigration, international tax, and corporate law, with a primary focus on business-related immigration matters. She focuses on a range of nonimmigrant visa petitions (temporary workers seeking H-1B, L-1, TN, E-1/E/2, E-3, and O-1), employment-based immigrant petitions (Permanent Resident/Green Cards through PERM labor certification, extraordinary ability, outstanding researchers, multinational managers and executives, and national interest waivers), family-based immigrant petitions, naturalization/citizenship, and Form I-9 audits for employment verification compliance.

Kim assists attorneys through all phases of immigration matters, from intake to filing, helping to manage workloads and prioritize to meet deadlines. She drafts applications, petitions, and related documentation for filing with U.S. Citizenship and Immigration Services, Customs and Border Protection, the Department of Labor, and the U.S. Department of State. Additionally, Kim prepares clients for government interviews, conducts legal research, supervises recruitment efforts for labor certification, assists with consular-specific requirements for visa processing, and reviews Forms I-9 and related audit reports.

Kim's corporate work includes assisting in preparing and filing tax forms (8832s and 2848s) and BE-12C forms, assisting in entity formations, and preparing and filing formation documents with the Secretary of State. She also prepares consent actions and stock/membership certificates; applies for and obtains EIN numbers; and maintains corporate minute books.

TOP AREAS OF FOCUS

- Corporate
- Immigration
- International Tax

EDUCATION AND CERTIFICATIONS

EDUCATION

- LeTourneau University, B.B.A., *summa cum laude*, 1999

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CERTIFICATIONS AND MEMBERSHIPS

- State Bar of Texas, Paralegal Division (2018)
- Board member and mentor, Houston Metropolitan Paralegal Association (HMPA) (2024-present)
- Chair, Educational Liaison Committee of HMPA (2024-present)
- Houston Paralegal Association (2024-present)

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