

## Patricia Dietz-Selke

Paralegal

Atlanta

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### OVERVIEW

Patty is a senior paralegal in the firm's Immigration Practice Group since 1996, based in the Atlanta office. She primarily handles business immigration cases for the firm's multinational corporate clients involving nonimmigrant (temporary work visas), immigrant (permanent residence/Green Cards), and naturalization (U.S. Citizenship) matters. Patty is also an I-9 audit specialist and conducts on-site or desk I-9 audits for the firm's clients.

Patty holds a bachelor's degree in international studies with a minor in management and an ABA Paralegal Certificate with specialization in litigation. In 2010, Patty passed NFPA's PACE/Paralegal Advanced Competency Exam and became a NFPA PACE Registered Paralegal (RP). In 2013, she achieved her national certifications as a GMS/Global Mobility Specialist (International HR/Transfers) and a PHR/Professional in Human Resources, followed by SHRM-CP/Society for Human Resource Management Certified Professional national certification in 2014.

### AWARDS

- SHRM-Atlanta Outstanding Volunteer Award, 2016
- SHRM-Atlanta President's Award, 2015
- GAP PACE Scholarship, 2010
- LAT/Legal Assistant Today Paralegal of the Year National Runner-up Award Winner, 2006
- GAP Pro-bono (Volunteer of the Year) Award, 1997

### TOP AREAS OF FOCUS

- Immigration

### ALL AREAS OF FOCUS

- Immigration
- Labor + Employment

## **PROFESSIONAL/COMMUNITY INVOLVEMENT**

### **Memberships**

- Member, GAP/Georgia Association of Paralegals, 1993 – present
- Member, NFPA/National Federation of Paralegal Associations, 1993 – present
- Member, SHRM-Atlanta/Society for Human Resource Management-Atlanta Chapter, 2012 – present
- Member, SHRM National/Society for Human Resource Management-National Organization, 2012 – present

### **Positions Held With GAP/Georgia Association of Paralegals**

- Board Advisor to GAP Board of Directors, 2014-2021
- Student Outreach Coordinator, 2010-2013
- Vice President, 2011
- Vice President of CLE, 1995-1996
- Job Bank/Referral Coordinator, 1994-1995
- Pro-bono Director, 1993-1994

### **Positions Held With SHRM-Atlanta/Society for Human Resource Management-Atlanta Chapter**

- Ambassador (New Member Liaison/Contact), 2014-2021
- Chair, Student Relations, 2015-2017

### **Additional Professional/Community Involvement**

- Adjunct Instructor for several local/Atlanta area (KSU/Kennesaw State University and NMTC/North Metro Technical College nka CTC/Chattahoochee Technical College) and on-line (AIPS/American Institute for Paralegal Studies) paralegal programs in the areas of Immigration Law, Law Office Management, Paralegal Ethics, UPL/Unauthorized Practice of Law, Resume Writing, Job Search Skills, Introduction to the Paralegal Profession, and Westlaw, 1996-2009
- Lecturer/Speaker for the national Paralegal SuperConferences (Estrin LegalEd) on the topics of Immigration Law and Paralegal Ethics/UPL, 2007-2008
- CASA/Court Appointed Special Advocate, Cherokee County, Blue Ridge Judicial Circuit, GA, 1993-1997

## **EDUCATION AND CERTIFICATIONS**

### **EDUCATION**

- University of Georgia, 2013, human resources management
- National Center for Paralegal Training, *with honors*, 1993, law
- University of West Florida, B.A., *with honors*, 1982, international studies, minor in management

### **LANGUAGES**

- German (basic)