Rachel Deonarine

Arbitration and Litigation Specialist

Washington, D.C.

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OVERVIEW

Rachel has more than 25 years of paralegal experience handling insurance and reinsurance, litigation, and health care matters. She has attended nearly two dozen trials and arbitration hearings.

Rachel is experienced in handling all phases of a case — from inception to trial. Her skill set includes, but is not limited to:

- coordinating and overseeing on-site trial and arbitration hearing support
- preparing witness, exhibit, and trial/arbitration hearing binders
- compiling exhibits to motions, pre-hearing briefs, and other filings
- drafting privilege logs, redaction logs, and exhibit lists
- coordinating document review and production logistics with litigation support and outside vendors
- experience in eDiscovery collection, case assessment, and processing
- cite checking and blue booking legal documents
- monitoring dockets and conducting general research

TOP AREAS OF FOCUS

- Insurance + Reinsurance
- Litigation + Trial

PROFESSIONAL/COMMUNITY INVOLVEMENT

- Member, National Capital Area Paralegal Association (2002-present)
- Member, National Federation of Paralegal Associations (2002-present)

EDUCATION AND CERTIFICATIONS

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EDUCATION

- Marymount University, B.B.A., *cum laude*, 2001

CERTIFICATIONS AND MEMBERSHIPS

- Marymount University, Paralegal Certificate, 2001